



WELCOME HOME KITS

KIT CHECKLIST: Making your own complete kit provides a wonderful opportunity to sponsor a Step Up member on move in day! We want to keep kits consistent, so please follow all items and quantity listed below. Also note that kits are not assigned by gender, so do not worry about making a gender-targeted kit. Thank you!

- 1 set of twin sheets
- 2 pillows
- 1 blanket
- 1 comforter
- 1 twin mattress protector
- 1 small reading lamp
- 1 set of 12 hangers
- 1 box of Kleenex
- 1 kitchen trashcan
- 1 box of trash bags
- 1 liquid dish soap
- 1 all-purpose cleaner
- 2 cleaning sponges
- 2 rolls of paper towels
- 1 mop
- 1 broom and dustpan
- 1 10 quart bucket
- 1 shower liner/curtain
- 1 set of shower rings
- 1 first aid kit
- 1 hand soap
- 1 set of cleaning gloves
- 1 box of laundry detergent
- 1 can opener
- 1 set of 4 plates, bowls, and cups
- 1 set of 4 forks, spoons, and knives
- 1 3-piece knife set for food preparation
- 1 medium saucepan with lid
- 1 frying pan
- 1 spatula
- 1 baking sheet
- 1 cooking spoon
- 1 pair kitchen scissors
- 2 dishtowels
- 2 clear plastic bins for storage
- 1 laundry bag or basket
- 2 sets of bath towels, bath mat, handtowels and washcloths
- 1 pack of 4 rolls of toilet paper
- 1 flashlight
- 1 dish drying rack

PERSONAL HYGIENE KITS – These kits are essential for members' bathrooms to be fully ready for use. Please make sure that all items are full sized, not travel sized. The kits are not gender specific, so please also include 1 pack of feminine hygiene supplies (tampons, pads) separately.

- 1 shampoo/conditioner
- 1 toothbrush
- 1 toothpaste
- 2 bars of soap
- 1 razor
- 1 mouthwash
- 1 shaving cream
- 1 hairbrush

- **QUESTIONS?** Contact the Volunteer Coordinator
- Email: chealy@stepuponsecond.org Work phone: 310-696-4510 x2245



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WHY MOVE IN KITS?

When individuals who are experiencing chronic homelessness finally move in to their new home, they have none of the items needed and it can be overwhelming! We want to provide kits to help ease their transition into housing and provide them with the basic items every home needs!

WHAT CAN YOU DO TO PARTICIPATE?

Making a full complete kit is the best way to help! Please no individual items. Below are the instructions for organizing your group to assemble kits. If you want to simply donate the cash for us to purchase full kits, the amount is \$250 per kit. Please contact the Development Department for more information about donating cash for kits. development@stepuponsecond.org

To make your own kit:

1. **Form your group:** This could be a congregation, a book club, family, classmates, co-workers, anyone who wants to help!
2. **View the items list and decide how you'll collect the items!** Will you:
 - a. Collect new donations from your group members? (please no used items)
 - b. Set up a group registry on Walmart or Target.com?
3. **Package your items!** When packing your items keep a few things in mind:
 - a. You may use a box or bin to hold items, but please do not use bags
 - b. You may use multiple boxes or bins. Please label as Box 1/3, 2/3, 3/3.
 - c. Complete the Move In Kit checklist and tape it securely to your boxes.
 - d. Include a bit of information about your group with some warm wishes. Put this inside your boxes.
4. **Deliver your kit!** Please deliver to 11301 Wilshire Blvd Building 209 West Los Angeles VA Campus. Please contact Carolyn Healy at chealy@stepuponsecond.org to arrange drop off so we can make sure someone is here to help you unload.